

**Position:** Emerging Generations Assistant, Children’s & Family Ministry (CFM)

**Reports to:** Colleen Olson, Emerging Generations Leader (CFM)

**Classification:** Part-time, 6-8 hours per week, non-exempt

**Role:** The Emerging Generations (EG) Assistant (CFM) will be responsible for the facilitation and support of lesson plans, activities, special guests, and integrative whole-life programs for either pre-K or elementary aged students. This individual will work both behind the scenes and at the CFM programs to cultivate holistic experiences for children & families on a weekly basis that help them develop faith that seeks to follow Jesus and be active participants in God’s redemptive story of love and justice.

**Expectations:**

Program Support

1. Carry out curriculum that introduces Meetinghouse children to Jesus, offers a strong overview of the Bible, and supports early childhood development strategy, social emotional learning, and strong cultural competency.
2. Contribute to the overall programming for children ages 3 - 5th grade.
3. Support the vision, leadership, and planning of all CFM events.
4. Establish and maintain healthy collaboration with other staff members on the CFM team and Meetinghouse Church staff in order to cultivate an experience that works for team members and children.
5. Be a faith seeker who can explore questions and have conversations in order to provide an integrative, whole-life program for children.
6. Support and implement climate of welcoming, belonging, safety and well-being for all people who engage with children’s ministry, responsive to diversity, justice, and equity for all members.
7. Facilitate and lead curriculum that supports early childhood development strategy, social emotional learning, and strong cultural competency.
8. Participate in Children’s Ministry Milestone events and other family ministry efforts as requested/available
9. Ensure compliance with church’s Children and Vulnerable Adult policies

**Weekly Breakdown**



Hrs/wk	Responsibility
2-4	Support Sun/Wed programs
1-2	Minor prep/admin for Sun/Wed programs (mtg with CFM Leader)
1-2	Possible extra CFM events/experiences
4-8	TOTAL

## **Essential Skills and Experience**

- Demonstrated commitment to Christian faith and the mission and values of Meetinghouse Church
- Commitment to intentional spiritual, professional, and personal growth.
- Education: BA degree preferably in education, children's ministry or related field
- At least 1 year of experience in a similar role
- Effective interpersonal, communication, and community building skills
- Ability to work as part of a team

To apply, send a resume and cover letter to [NSmalley@meetinghouse.church](mailto:NSmalley@meetinghouse.church)